IP Address Allocation Policy and Request Form

Eastex is committed to providing our customers the services they need to be successful. These services may include public Internet Protocol (IP) address(es). Eastex is in good standing with the American Registry of Internet Numbers (ARIN) and must abide by the guidelines established by ARIN.

ARIN allocates blocks of IP addresses to service providers for the purpose of reassigning those IP addresses to their customers. IP addresses (version 4) are extremely limited and ARIN requires Eastex to justify IP address assignments for their customers. Eastex must provide regular utilization reports to ARIN. In turn, Eastex requires that any customer using a statically assigned public IP address complete sections of this form to keep on file with Eastex. Eastex will use this information to justify our existing allocations as well as request additional blocks in the future.

Customers requesting one or two statically assigned public IP address may complete section II only. Any customer requesting three or more single statically assigned public IP address must complete sections II and III.

SECTION I

1 Description of Eastex IP Address Allocation Policy:

1.1 This policy is separate from the Eastex Acceptable Use Policy (AUP). This policy shall be counted as a supplement to that policy. Nothing in this policy may invalidate, cancel, or supersede any statements within the Acceptable Use Policy.

1.2 Public/Static Internet Address

- 1.2.1 A customer requested address that is a globally unique IP address accessible from any network attached to the global IP network.
- 1.2.2 Eastex may use the vernacular references of "public", "static", "global" or other form of name reference in identifying an address assigned from ARIN or other ISP that is globally unique and accessible from the global IP network.
- 1.2.3 Eastex assumes zero liability for the protection of a customer network when using a static IP.
- 1.2.4 Customers assigned IP address(es) are considered the property of ARIN leased to Eastex and sub-leased to the customer.
  - 1.2.4.1 This sub-lease shall be considered a "non-portable" address.
  - 1.2.4.2 Customers do NOT have any authority to further sublet any or all portions of their assigned addresses.
  - 1.2.4.3 Should a customer move their Internet Service to another ISP, Eastex shall reclaim any and all IP addresses assigned to that customer.
- 1.2.5 Static IP addresses will be allocated on the following justified basis:
  - 1.2.5.1 Customers must:
    - 1.2.5.1.1 Show immediate use of 25% for the requested IP allocation within five (5) business days.
    - 1.2.5.1.2 Show at least 50% utilization within ninety (90) calendar days from the date of approval from Eastex.
    - 1.2.5.1.3 Show at least 80% utilization prior to requesting additional allocations.
    - 1.2.5.1.4 Submit an updated request form when more than 25% of the services or purposes have changed from the original application request.
  - 1.2.5.2 Eastex reserves the right to request that customers provide an IP address utilization report within fourteen (14) calendar days of the date of request, or by a specific date when requested by a governing IP authority.
  - 1.2.5.3 IP addresses shall only be allocated for physical servers or cases where name-based hosting cannot overcome existing technological limitations and must meet existing or future requirements as defined by ARIN or other IP authority.
- 1.2.6 Customers who have assigned addresses from Eastex and receive direct assignments from ARIN or any other source, may be required to return their assignments to Eastex with ninety (90) calendar days from the receive date of their new IP assignments.
- 1.2.7 Customers must notify Eastex in writing prior to applying for ARIN or other source of IP assignments where Eastex's network would be required for transport.
- 1.2.8 Eastex reserves the first right of refusal for any application to ARIN or other source of IP assignments that would require transport across the Eastex network. Eastex may also

require additional information in writing prior to releasing a right of refusal.

1.2.9 Eastex reserves the right to reclaim any and all customer assigned IP addresses in the following manner:

1.2.9.1 Eastex may replace an IP block with a larger or smaller block as defined by existing customer utilization.

1.2.9.2 Customers who have their block size changed in accordance with 1.2.9.1 may be given up to sixty (60) calendar days in order to prepare and execute the change in IP allocation.

1.2.9.3 If a customer is unable to show any utilization report, Eastex may reclaim the entire IP address assignment and NOT provide any replacement.

1.2.9.4 Customers who are more than sixty (60) days delinquent in billing may have their IP block removed from routing and effectively shutting off those addresses from the IP global network.

1.2.9.4.1 Eastex is NOT liable for any lost revenues, business opportunities or other similar impacts to person(s) or business(es).

1.2.9.4.2 Customers have thirty (30) days to bring their account current or make other payment arrangements to maintain their current assignment. Customers failing to make adequate compensation will have their IP assignments reclaimed immediately.

1.2.9.4.3 The existing service reconnect fee does NOT include the public IP addresses and customers will need to submit a new allocation request. Customers should have zero expectation that they will receive the same block of addresses as previously assigned.

SECTION II

2 Acknowledgement of Eastex IP Address Allocation Policy and Customer Information:

2.1 I have read and accept the Eastex IP Address Policy and agree that as an authorized representative of my household or business that all information provided within this document is true and has not been misrepresented.

2.2 I understand that violation(s) of this policy may result in Eastex assessing financial penalties or reclamation of assigned IP addresses.

2.3 I understand that Eastex is not liable for losses, real or potential, that may occur should a violation of this policy occur.

2.4 I understand that Eastex is not liable for damages caused by an outside party by my use of a public IP address.

2.5 I agree to the official policy on file at Eastex and abide by the definitions outlined by ARIN and Eastex in regards to acceptable use of public IP addresses.

2.6	Type of Service:	☐ Residential ☐ Commercial
2.7	Number of IP Addresses Requested ($35/ea):	☐ 1 ☐ 2 ☐ or more *(if checked, fill out **section III**)*
2.8	Customer Name:	
2.9	Customer Account Number or Username:	
2.10	Service Address:	
2.11	Customer Phone Number:	(_____)
2.12	Customer Email Address:	
2.13	**Customer Acknowledgement:**	In signing below, I certify that the information included in this form is true and correct to the best of my knowledge and that I am authorized to sign on behalf of the Eastex customer listed above: _____ Sign _____ Date

SECTION III 3	Additional Information from Customers Requesting 3 or More IP Addresses:	
3.1	Number of IP addresses requested:	☐ /29 - 6 usable addresses ☐ /28 - 14 usable addresses ☐ /27 - 30 usable addresses ☐ /26 - 62 usable addresses ☐ /25 - 126 usable addresses ☐ /24 - 254 usable addresses
3.2	Is this an additional assignment to a previous assignment?	☐ Yes ☐ No
	3.2.1 If yes, previous block assignment:	
3.3	Do you have IP assignments from ARIN or another ISP?	☐ Yes ☐ No
3.3.1	If yes, do those assignments exceed 80% utilization?	☐ Yes ☐ No
3.3.2	If yes, please attach a utilization report for your existing allocations.	
3.4	Do you expect to need additional addresses within:	☐ 6 months ☐ 12 months ☐ 18 months
3.5	Please describe how you plan to use the new assignment:	
3.6	Is your gateway an Eastex Managed Router?	☐ Yes ☐ No
3.7	Gateway Address:	
3.8	Server or Router Hostname:	
3.9	Please describe your existing network and how it is routed to the internet:	
3.10	Do you plan on sub-netting your allocation?	☐ Yes ☐ No
3.10.1	If yes, include subnet information in connection with 3.11 below.	
3.11	ARIN requires that we maintain a copy of your network diagram on file with this application Please attach a diagram showing your PUBLIC network design as if your allocation request has been APPROVED. Specifically highlight existing and future systems that will be deployed based upon your justification below. All systems with a public IP address must be included in the diagram. Justifications beyond 25 should be included as a separate attachment. IP space justification (IP address - Hostname - Services & Purpose)	

Eastex requires a signed and printed copy of this request to be on file in our office. All public IP address assignments requested in this form will be reclaimed should a signed copy of this document not be delivered to our office within fourteen (14) calendar days.

Mailing Address:	Eastex Net P.O. Box 150 Henderson, Texas 75653 Phone: (903) 854-5000